

KENTUCKY BOARD OF LICENSURE FOR OCCUPATIONAL THERAPY MINUTES

September 20, 2014

A special meeting of the Kentucky Board of Licensure for Occupational Therapy was held at the Hyatt Regency in Lexington, KY on September 20, 2014.

MEMBERS PRESENT

Scott DeBurger, Chair
Kevin Priddy
Laura Strickland
Camille Skubik-Peplaski
Rhonda Tapp Edwards

MEMBERS ABSENT

Creasa Reed
Paul Wingate

OCCUPATIONS AND PROFESSIONS STAFF

OTHERS

Dale Lynn, KOTA President
Stacy Grider, KOTA Practice Chair
Shara Page, KOTA Secretary

Mr. Scott DeBurger, Chair, called the meeting to order at 4:10 pm.

Consent agenda - Minutes, Monthly Financial Report and Legal Fees

Minutes of the August 14, 2014 meeting and monthly financial report ending August 2014 were presented for the Board's review. Ms. Strickland made a motion to approve the consent agenda as presented. The motion, seconded by Ms. Edwards, carried. There was a question regarding what happens when we exceed the budgeted amount in a quarter; is there a process the board needs to follow to correct this or release monies to cover the shortage?

O&P Report

The board discussed the retirement of Carolyn Benedict and the online renewal system. Ms. Skubik-Peplaski made a motion that we maintain availability of the regulation booklets for the public and our practitioners and this was seconded by Mr. Priddy; motion carried.

Board Attorney's Report

Board attorney was not present.

Pending Complaints

In accordance with KRS 61.810 (1)(c) Ms. Edwards made a motion the meeting go into closed session. The motion, seconded by Ms. Skubik-Peplaski carried and the meeting went into closed session to discuss the open complaints. Upon completion of the discussion, the board came out of closed session.

Not finding any apparent violation of 201 KAR 28:140 from review of the complaint 2014-05 and the respondent's response, Ms. Strickland made a motion to dismiss 2014-05; Ms. Edwards

seconded the motion and the motion carried.

Complaint #2014-02 and #2014-04 were deferred until further information is received.

New Business

The board discussed how frequently asked questions are handled by the board administrator and if there is one file to refer back to previous responses by the board; if not, one needs to be created so that responses are uniform and the board administrator, after sending out the question and previous response to the board or board chair can respond more efficiently and effectively.

AOTA code of Ethics survey was sent to all Board members. Board members were charged by the Chair after discussion to complete the survey after review of the Code of Ethics.

A regulation review and promulgation discussion took place regarding the amount of time it has taken to get the regulations ready for submission to LRC. Due to the large amount of time this has taken, Ms. Skubik-Peplaski made a motion to pay Ms. Strickland for her work (time) on the completion of the regulatory analysis, tiering, and formatting of the regulations. Ms. Edwards second; the motion carried.

To make sure to meet the deadline for submission of the regulations and forms to LRC, a motion was made by Mr. Priddy to move the next meeting date to Oct 2. Ms. Strickland seconded the motion and the motion carried. Ms. Hutcherson will need to check the availability of an open room or meeting place for this change and inform the board's interim attorney, board members not in attendance, and others this change may impact.

The board reviewed and discussed changes and the process to make changes to the following KARs: 201 KAR 28: 010; 201 KAR 28:020; 201 KAR 28:030; 201 KAR 28:060; 201 KAR 28:070; 201 KAR 28:090; 201 KAR 28:110; 201 KAR 28:140; 201 KAR 28:170; 201 KAR 28:180; 201 KAR 28:200; 201 KAR 28:220.

Applications Review

The following applications for licensure were reviewed and recommended for approval by the application committee. A motion was made by Ms. Skubik-Peplaski to approve the applications. The motion, seconded by Mr. Priddy, carried.

Elizabeth Ballard; Amelia Castro; Bridgette Slone; Amber Keith; Christa Calais; Ashley Krages; Seth Cairns; Steven Fulks; Kaylee Howell; Anne Chambers; Lauren Sydnor; Nicholas Schneider; Melissa Mayo; Tiffany Stone; Tiffany Warner; Stacie Kennard; Mary Cook

A motion was made by Ms. Edwards to accept the recommendation of the continuing education and DPAM education application review. The motion, seconded by Ms. Skubik-Peplaski, carried.

The following DPAM Specialty Certification Application was reviewed by the board. A motion was made by Ms. Skubik-Peplaski to approve the reviewer's recommendations. The motion, seconded by Mr. Priddy, carried.

- Amanda Corley - Deferred

Approval of Travel and Per Diem

A motion was made by Ms. Skubik-Peplaski to approve travel and per-diem for September 19 – September 21 as the board represents KBLOT at the KOTA conference. The motion, seconded by Mr. Priddy, carried.

Assignments for Next Meeting

All - review AOTA Code of Ethics, take survey, and be ready to discuss at next meeting; Laura and Rhonda continue to work on DPAM forms; Laura to finish regulation analysis, tiering, and formatting of the regulations; All - review KAR changes

Adjournment

With no further business to discuss the meeting was adjourned.

The next meeting of the Kentucky Board of Licensure for Occupational Therapy is scheduled to be held at 10:00 am on Thursday, October 2 at the Offices of Occupations and Professions.

Approved by the Board

Board Chair, Scott DeBurger